

Privacy statement:

Your privacy

Our commitment to your privacy

We respect your right to privacy and your right to view and update the personal information we hold about you. We are committed to protecting your privacy when you visit our site or contact us in any way.

This policy sets out how Genealogy Investigations Ltd collect, use, disclose and protect your personal information.

We will only deal with your personal information in accordance with the Privacy Act 1993 and this privacy policy.

Your personal information

Collecting your personal information

If you access any of our services you will need to provide us with some or all of the following personal information:

- Your name.
- Your email address.
- Your residential or postal address.
- Date of birth

Collectively, this is known as your "personal information".

Using your personal information

We collect and use your personal information to:

- Provide you with the products and services you sign up for.
- Conduct the research you have asked for.
- Tell you about our new services and promotions.
- To bill you and to collect any money that you owe us.
- To respond to communications with you, including complaints.
- To protect and/or enforce our legal rights and interests, including defending any claim
- For any other purpose authorised by you or the Act.

Changing your personal information

Subject to certain grounds for refusal set out in the Act, you have the right to access your readily retrievable personal information that we hold and to request a correction to your personal information. Before you exercise this right, we will need evidence to confirm that you are the individual to whom the personal information relates.

In respect of a request for correction, if we think the correction is reasonable and we are reasonably able to change the personal information, we will make the correction. If we do not make the correction, we will take reasonable steps to note on the personal information that you requested the correction. If you want to exercise either of the above rights, email us at info@genealogyinvestigations.co.nz Your email should provide evidence of who you are and set out the details of your request (e.g. the personal information, or the correction, that you are requesting). We may charge you our reasonable costs of providing you copies of your personal information or correcting that information.

We do not publicly display any other personal information in our community areas. We strongly advise that you do not post your email address, home address, phone number or other personal information.

If we ask you for a testimonial we can display this anonymously at your request.

Disclosing your personal information

We will not sell or rent your personal information to any third party. The only people who have access to your personal information will be employees of Genealogy Investigations Ltd.

We may be required to disclose you information under the following circumstances

- a person who can require us to supply your personal information (e.g. a regulatory authority)
- any other person authorised by the Act or another law (e.g. a law enforcement agency)
- any other person authorised by you.

Protecting your personal information:

We will take reasonable steps to keep your personal information safe from loss, unauthorised activity, or other misuse

Complaints

Genealogy Investigations is committed to dealing quickly and appropriately with any privacy complaints.

If you are concerned this privacy policy may have been breached or your privacy has been compromised, please email us immediately on info@genealogyinvestigations.co.nz or call us on 027.....

For more information on privacy see the [Privacy Commissioner's website](#)

Internet use

While we take reasonable steps to maintain secure internet connections, if you provide us with personal information over the internet, the provision of that information is at your own risk.